

**ANGLICAN DIOCESE OF ARMIDALE**  
**DIOCESAN DEVELOPMENT FUND**  
**IDENTIFICATION STATEMENT**

**1. Introduction**

This Identification Statement for the Diocesan Development Fund (DDF) in the Anglican Diocese of Armidale sets out information required by *ASIC Corporations (Charitable Investment Fundraising) Instrument 2016/813*. It incorporates all the relevant matters set out in Table 2 of paragraph 87.48 of Regulatory Guide 87 issued by the Australian Securities and Investments Commission (ASIC) in September 2016.

**2. Identity**

The Identification information required for the DDF is as follows:

- (a) the Australian Business Number of the DDF is 81 462 509 988;
- (b) the DDF is established by the *Diocesan Development Fund Ordinance 2017*. This Ordinance replaces the *Development Fund Ordinance 1992 and 2014*. The full name of the DDF is The Corporate Trustees of the Diocese of Armidale [ABN: 64 984 070 512] as trustee for the Diocesan Development Fund. The Corporate Trustees is a body politic and corporate established by the *Anglican Church of Australia Trust Property Act 1917* (NSW). The DDF is a body of the Corporate Trustees established by the Diocese of Armidale and is governed by the Ordinance cited above; and
- (c) the address of the DDF is:

Postal: PO Box 198  
 Armidale, NSW, 2350

Street: 118 Rusden Street  
 Armidale, NSW, 2350

**3. Compliance**

The DDF will rely on the first exemption set out in section 5 of ASIC Class Order 02/184 as continued in force by section 8 of *ASIC Corporations (Charitable Investment Fundraising) Instrument 2016/813*. The following table provides information necessary to satisfy the conditions required by this exemption:

Condition number	Condition	Response of DDF
1	An Identification Statement in relation to the charitable body has been registered by ASIC and ASIC has not cancelled the registration.	An Identification Statement for the DDF was lodged with the Australian Securities and Investments Commission (ASIC) on 14 January 2015 and advice of the registration of this Statement was received from ASIC on 6 February 2015.

<p>2.</p>	<p>Every offer document the preparation of which the charitable body was party to, contains or is accompanied by the following information:</p> <ul style="list-style-type: none"> <li>(a) the identity of the charitable body;</li> <li>(b) the terms and conditions of the offer (or a summary of those terms and conditions) made in connection with the relevant charitable scheme;</li> <li>(c) the terms and conditions, if any, under which a person other than the charitable body, or an employee of the charitable body in that capacity, will receive a material benefit in connection with: <ul style="list-style-type: none"> <li>(i) the promotion of the charitable scheme;</li> <li>(ii) administering or managing the assets of the charitable scheme; or</li> <li>(iii) giving investment advice in respect of the charitable scheme; and</li> </ul> </li> <li>(d) a statement to the effect that: <ul style="list-style-type: none"> <li>(i) investors should be aware that the specified charitable scheme is not subject to the normal requirement to have a disclosure document or Product Disclosure Statement and be registered or have a trust deed under the Act;</li> <li>(ii) the scheme has not been examined or approved by ASIC; and</li> </ul> </li> </ul> <p>the investment is designed for investors who wish to promote the charitable purposes of the relevant charity and for whom the considerations of profit are not of primary relevance in the investment decision.</p>	<p>All offer documents prepared by the DDF include as relevant:</p> <ul style="list-style-type: none"> <li>(a) the identity of the DDF;</li> <li>(b) the terms and conditions of the offer made in connection with the DDF's charitable scheme;</li> <li>(c) no person external to the DDF received a material benefit in connection with the activities of the DDF;</li> <li>(d) statements to the effect that:- <ul style="list-style-type: none"> <li>(i) investors should be aware that the DDF's charitable scheme is not subject to the normal requirements to have a disclosure document or product disclosure statement and be registered or to have a trust deed as required by the <i>Corporations Act 2001</i>; and</li> <li>(ii) the scheme has not been examined or approved by ASIC; and</li> </ul> </li> </ul> <p>the investment is designed for investors who wish to promote the charitable purposes of the charity and for whom the consideration of profit is not of primary relevance in their investment decision.</p>
<p>3.</p>	<p>There is no reference in any promotional material or offer document that the charitable scheme has been approved or examined by ASIC.</p>	<p>There is no reference in any promotional material or offer document that the DDF has been examined or approved by ASIC.</p>
<p>4.</p>	<p>The charitable body lodges with ASIC, in connection with the Identification Statement registered by ASIC, further statements or another Identification Statement the effect of which is to rectify any false or misleading material statement in, or any material omission from, the Identification Statement, as soon as practicable after the charitable body becomes aware that the Identification</p>	<p>The DDF will lodge with ASIC further statements or another Identification Statement the effect of which is to rectify any false or misleading material statement in, or any material omission from, the Identification Statement, as soon as practicable after the DDF becomes aware that the Identification</p>

	Statement is false or misleading or that there is a material omission.	Statement is false or misleading or that there is a material omission.
5.	<p>The charitable body lodges with ASIC:</p> <p>(a) where the charitable body is required under a law of the Commonwealth, a state or territory to lodge an annual statement of the accounts kept in relation to the charitable scheme with a statutory body or the Crown, a copy of the statement as soon as practicable after the statement is so required to be lodged; and</p> <p>(b) where the charitable body causes a registered company auditor or an affected auditor (as defined in ASIC Class Order [CO 14/757]) to audit those accounts at the end of each financial year, a copy of the auditor's report on the accounts within six months after the end of that financial year; and</p> <p>(c) where neither (a) nor (b) applies, either:</p> <p>(i) where the charitable body prepares or causes to be prepared at the end of each financial year an annual statement of the accounts kept in relation to the charitable scheme, a copy of the statement and a copy of the auditor's report, if any, on the accounts, within six months after the end of each financial year; or</p> <p>(ii) a statement which sets out the following sums:</p> <p>(A) the total indebtedness which remains outstanding to holders of debentures issued by the charitable body on 30 June of each year; and</p> <p>(B) the total amount subscribed in relation to interests in a managed investment scheme issued by the charitable body and not yet withdrawn on 30 June of each year;</p> <p>within six months after 30 June of that year.</p>	<p>The DDF lodges with ASIC audited financial statements, including a copy of the auditor's report, within six months after the end of each financial year.</p>

#### 4. Financial Year

The financial year for the DDF is from 1 July to 30 June in the following year.

## 5. Australian Financial Services Licence

The DDF will not issue any debenture to any retail, non-associated investor after 31 December 2016. As a consequence, the DDF will not be required to hold an Australian Financial Services Licence (ASFL).

In the event that the DDF proposes to issue a debenture to a retail, non-associated investor after 31 December 2016 appropriate arrangements will be made in relation to an AFSL.

## 6. Charitable Purpose

The charitable purpose of the DDF is to advance the mission of the Anglican Diocese of Armidale. The products that will be issued by the DDF will raise funds to enable the DDF to fulfil its purpose of advancing the mission of the Diocese by enabling the DDF:

- (a) to make loans to entities operating within the Diocese for buildings and for other purposes;
- (b) to make loans to clergy and staff of the Diocese and its entities and agencies for the purpose of purchasing a home;
- (c) to make loans to clergy and staff of the Diocese and its entities and agencies for the purposes of personal expenditure;
- (d) to borrow funds as necessary and prudent to support the provision of loans; and
- (e) to make grants to the Diocese out of the surpluses from its operations for use by Diocesan Council for such purposes as the Council may determine.

## 7. Methods of Fundraising

The DDF receives funds from a range of investors. The *Corporations Act 2001* defines a debenture as a chose in action that includes an undertaking by the borrowing entity to repay, as a debt, funds invested with or lent to the borrowing entity. Consequently, the products offered by the DDF are debentures. The DDF undertakes to repay those funds in accordance with the terms and conditions of the investment product chosen by the investor. The funds which are invested for any or all of the purposes of the Fund will receive interest on those funds at rates which will be determined from time to time by the DDF Board.

## 8. Key Terms for Investment Products

The DDF offers the following investment products:

Type of product	Description	Investors	Interest rates	Repayable
At call [31 day investments]	At call investments are suitable for day to day use	Parishes Diocese Diocesan agencies Schools SMSF of Associates Associates	2.45% Interest rate is variable.	On demand*
Community saver	Higher interest investments with a donation to support the Diocese or Diocesan agencies	Associates SMSF of Associates	Investor receives 2.75%. DDF donates 0.50% from	On demand*

			its own funds to investors preferred Anglican Parish or Diocesan entity or project.	
Term investments	Higher interest investments	Diocesan agencies Schools	2.3%	On maturity

Note: \*By 31 December 2017 any existing accounts will be converted to accounts which will require a 31 day notice period for repayment.

As noted above, the rates of interest paid on each of these products are set by the Board of the DDF, based on the consideration of such factors as the rates of interest offered in the market, market conditions and the cash rate determined by the Reserve Bank of Australia.

The DDF does not impose any direct fees or charges on transactions. Any indirect fees which are imposed for any transaction, such as mortgage and legal fees, can be passed on to investors.

## 9. Investors

The DDF will offer its investment products to associates, namely:

- (a) parishes and ministry units, which are bodies constituted by or under the authority of a decision of the Diocese;
- (b) the Diocese, Diocesan agencies and schools, which are bodies constituted by or under the authority of a decision of the Diocese and created by way of Ordinance;
- (c) a body formed for the purpose of advancing religion which is of the same denomination as the Diocese;
- (d) persons acting as trustees of the Corporate Trustees;
- (e) a member of the clergy, employee or voluntary staff member who works for any of the above bodies; and
- (f) trainee clergy who receive money or money's worth from a person or entity mentioned in any of the paragraphs (a) to (d) above.

For the purposes of paragraph (e) above, the following criteria will be applied in determining if a person is to be treated as a voluntary staff member for the purpose of relying on that person being an associate:

- a person who is a member of the governing body of the Diocese, a Diocesan agency, school or parish or other ministry unit;
- a person who is a member of any committee established by the Diocese to further the work of the Diocese;
- a person who works on a voluntary basis for at least 40 hours a calendar month in a business operated by a parish or Diocesan agency;
- a person who works on a voluntary basis for at least 40 hours a calendar month in a Diocesan charitable program (for example, on a program which assists vulnerable members of the community by providing support such as counselling and low or no cost food and other household goods and services).

The investment products will be offered to associates by means of marketing material and will be available at the premises of parishes, ministry units, Diocesan agencies and schools. In addition, staff of the DDF will travel throughout the Diocese promoting the products available for associates from the DDF.

## **10. Financial Reports**

The annual financial reports for the DDF are audited by an appropriate independent auditor and these reports are lodged with ACNC, ASIC and the Anglican Church of Australia's Diocesan Financial Advisory Taskforce.

## **11. Guarantee**

The DDF is guaranteed by the Diocese of Armidale by virtue of section 27 of the *Diocesan Development Fund Ordinance 2017*. No guarantee is provided directly to debenture holders.

## **12. Asset Types**

The investment policy under which the DDF operates provides that the DDF can invest in cash, interest-earning securities, equities and managed investment funds. Further, the DDF is able to invest in secured Anglican retail loans, secured Anglican entity loans and unsecured loans.

As at the date of this Statement, the classes of assets held by the DDF were:

- cash or term deposits with ADIs with an appropriate credit rating;
- interest earning securities;
- secured Anglican entity loans; and
- secured Anglican retail loans.

The DDF does not hold any assets outside Australia.

## **13. Website**

At this time, the DDF does not maintain a website. As a result, this Identification Statement will be publicly available on the website of the Anglican Diocese of Armidale: [www.armidaleanglicandiocese.com](http://www.armidaleanglicandiocese.com)

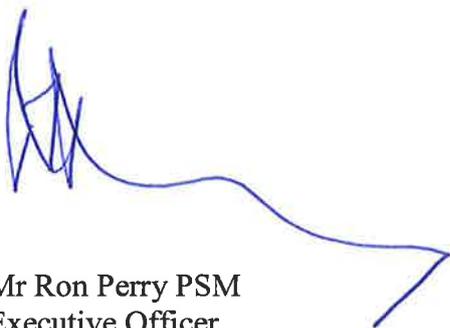
The DDF will ensure that this Identification Statement will remain publicly accessible on the Diocesan website for five years after the last time the DDF relies on ASIC's acceptance of this Identification Statement for the purposes of *ASIC Corporations (Charitable Investment Fundraising) Instrument 2016/813*.

## **14. Currency of Identification Statement**

The DDF will take all reasonable actions to ensure, at all times, that the information in this Identification Statement is up to date, complete and not misleading.

### **15. Consent**

The DDF consents to allowing a person to examine this application for exemption on request to ASIC.

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke that ends in a sharp downward-pointing tail.

Mr Ron Perry PSM  
Executive Officer  
Diocesan Development Fund  
17 October 2017.